



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Date Not Specified

Committee:
West Mercia Energy Joint Committee

Date: Monday, 24 February 2014

Time: 10.00 am

Venue: Council Chamber, Westgate, Bridgnorth, Shropshire, WV16 5AA

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of West Mercia Energy Joint Committee

Your Committee Officer is:

Emily Marshall Committee Officer

Tel: 01743 252726

Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Election of Chairman

To elect a Chairman for the ensuing year.

2 Appointment of Vice-Chairman

To appoint a Vice-Chairman for the ensuing year.

3 Apologies for Absence

To receive apologies for absence.

4 Named Substitutes

To receive details of any Member nominated to attend the meeting in place of another Member.

5 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6 Minutes (Pages 1 - 4)

To receive the minutes of the Joint Committee meeting held on 23rd September 2013.

Copy attached marked 6.

7 External Audit - Annual Audit Letter 2012/13 - West Mercia Supplies Joint Committee (Pages 5 - 16)

Report of the External Auditor is attached, marked 7.

8 External Audit - Audit Plan 2013/14 - West Mercia Energy Joint Committee
(Pages 17 - 32)

Report of the External Auditor is attached, marked 8.

9 External Audit - Informing the Audit Risk Assessment paper 2013/14 - West Mercia Energy Joint Committee (Pages 33 - 56)

Report of the External Auditor is attached, marked 9.

10 External Audit - Internal Audit - External Audit Protocol for WME Joint Committee (Pages 57 - 60)

Report of the Audit Service Manager is attached, marked 10.

11 Internal Audit Reports 2013/2014 (Pages 61 - 90)

- a) Corporate Governance (Item 11a)
- b) Finance (Item 11b)
- c) Supplier Rebates (Item 11c)
- d) Income Streams (Item 11d)
- e) Previous Recommendation Follow Up (Item 11e)

12 Internal Audit - Audit Plan 2014/2015 (Pages 91 - 94)

Report of the Audit Service Manager is attached, marked 12.

13 Exclusion of Public and Press

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

14 Exempt Minutes (Pages 95 - 96)

To receive the Exempt Minutes of the Joint Committee meeting held on 23rd September 2013.
Copy attached marked 14.

15 West Mercia Energy Trading Performance to Date 2013/2014 (Pages 97 - 102)

Exempt report of the Director is attached, marked 15.

16 West Mercia Energy Business Plan and Budget for 2014/15 (Pages 103 - 124)

Exempt report of the Chief Executives are attached, marked 16.

17 Minutes of the Flexible Energy Management Panel (Pages 125 - 144)

Exempt report of the Director is attached, marked 17.

18 West Mercia Energy Equality Policy (Pages 145 - 192)

Exempt report of the Director is attached, marked 18.

19 Areas of Consideration Prior to September 2014 (Pages 193 - 194)

Exempt report of the Director is attached, marked 19.

20 Date of Next Meeting

To note that the next meeting of the West Mercia Energy Joint Committee will be held on Monday, 22nd September 2014, venue to be confirmed.